#### SITE MANAGER

#### Description:

**Site** Management - Manage the construction projects executed by us. Tracks all the project milestones and ensures that projects are completed within time and budgetary constraints.

Undertaking technical and feasibility studies including **site** investigations.

Survey Quality & Quantity of Raw Material at the time of delivery.

Managing budgets and project resources.

Take responsibility and ownership of your team's projects

Willingness to learn new ideas and implement.

Excellent interpersonal and communication skills with the ability to manage a design team, clients, vendors, and execution team.

Take joint measurement at **site** with sub contractor representative as & when required.

Maintain the record of Steel / Cement / RMC at **site** & to forward to PM.

Look after the safety aspects during work execution.

Ensure Quality work at **site** & proper curing of work.

Prepare and Send the Daily Progress report.

Proficient in English, Hindi & Kannada both written and oral.

Ability to interact well with coworkers, clients, and regulatory agencies

Ability to work independently, as well as, in a team environment

Manage customer grievances regarding the project and solve their technical queries.

Need to be exceptional in practical civil engineering knowledge and issues that typically arise on **site**.

Visit customer sites (Daily) for seamless and smooth execution of the project.